10th International Energy Agency Heat Pump Conference 2011:
Heat Pumps - The Solution for a Low-Carbon World

Guidelines of Power Point (PPT) Presentations
for the Website Conference

Language
    All slides should be made in English. There will be no translated versions of your presentations available on the conference website.

Contents, Template and Conference logo
    Your presentation should have the same content as your full paper. There is no special template for the ppt-presentation. Please include our conference logo in your presentation. The logo can be downloaded from the website at http://www.hpc2011.org/authors.html .

Size of the data
    Should be less than 3MB.
    Please minimize the size of tables and graphics as much as possible.

Format
    Should be used Microsoft Power Point 2003 or later version.
    No video should be included as all the PPT presentation data will be converted to PDF when posted to the Website Conference.

Duration of publishing your presentations
    June 27 to August 31, 2011 (During the Website Conference)

    *No presentation data will be included in the conference proceedings (Conference CD and Program & Abstract Booklet) other than your full paper.

How to provide the data

Please send to the secretariat, hpc2011web@hptcj.or.jp by email by **Tuesday, May 31, 2011**.

Deadline of data submission
Tuesday, May 31, 2011

Protection
All of your submitted materials for the Website Conference will be protected by the system from illegal copying.

Thank you very much for your kind cooperation and contribution. We are looking forward to welcoming you to the Website Conference!

Should you have any queries, please feel free to contact

Secretariat, 10th IEA Heat Pump Website Conference 2011

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