

10th International Energy Agency Heat Pump Conference 2011: Heat Pumps - The Solution for a Low-Carbon World

Important Information for Poster Presenters

Poster Sessions

The poster sessions will be conducted as follows. At the end of each technical session (except for Session 9 on Thursday afternoon), there will be a 10-minute time block where either the Session Chair or the Co-Chair will summarize the poster papers that are related to the topic of the technical session. This time block is followed by a one-hour poster exhibition (except for Sessions 2 & 8 for 40 minutes) during which the poster presenters are expected to present their poster and respond to questions regarding their poster paper. Members of the audience can freely walk up and ask in-depth questions. There will be no organized rotation system.

The detailed time schedule will be as follows:

Date	Session number	Room	Mounting Time	Oral Presentation	Poster Presentation Summary	Poster Presentation	Removal Time
17-May	2	Orion 1	12:30-13:30	13:30-17:20	17:20-17:30	17:30-18:10	18:10-18:40
	3	Orion 2	12:30-13:30	13:30-16:50	16:50-17:00	17:00-18:00	18:00-18:30
18-May	4	Orion 1	7:30-8:00	8:00-11:20	11:20-11:30	11:30-12:30	12:30-13:00
	5	Orion 2	7:30-8:00	8:00-11:20	11:20-11:30	11:30-12:30	12:30-13:00
19-May	6	Orion 1	7:30-8:00	8:00-11:20	11:20-11:30	11:30-12:30	12:30-13:00
	7	Orion 2	7:30-8:00	8:00-11:20	11:20-11:30	11:30-12:30	12:30-13:00
	8	Orion 1	13:00-13:30	13:30-15:20	15:20-15:30	*15:50-16:30	16:30-17:00

* There is 20 minute coffee break between poster presentation summary and poster presentation in session 8.

**The schedule is subject to change.

Requirements for the Preparation of the Poster

<About display panel> *Please see page 3 for the display panel image.

- ✓ A height of 240 cm and a width of 90 cm display panel will be provided for each poster author. See the photo below.
- ✓ Please leave space (257mm x 182mm) in the upper left hand corner for your poster ID which is found in the Conference Program booklet handed out when registering on site. Your poster ID will already be on your assigned display panel.

- ✓ Point pins will be already on the display panel to attach the pre-prepared materials that you bring to your poster stand. Additional pins are available at the venue, ask conference staff if necessary.
- ✓ Consult with the Conference secretariat staff if you intend to use items other than point pins prior to your poster session.
- ✓ After you have removed your poster, please leave the pins on the board.

<About your poster>

- ✓ The details of the poster design are left to you. However, each poster author must place the conference logo at the top right side of the poster with a width of around 10 cm (centimeters), visit the website at www.hpc2011.org (/Authors Information) to download the conference logo.
- ✓ The poster title should appear at the top of the poster.
- ✓ Please do not just enlarge the content of your full paper. We advise you to work out the most essential results of your work and to present also pictures of equipment or experimental setups.
- ✓ We suggest that you indicate your contact (e.g. email address) in your poster for those audience members who would like to contact you later.

<Others>

- ✓ All poster presenters are responsible for bringing their posters to the conference.
- ✓ There is no possibility to print or enlarge the posters at the conference location.
- ✓ Authors must have the poster assembled and ready for viewing by the time the technical session preceding your poster session starts. (Before the technical session begins!)
- ✓ Authors must take down their posters after the session. If they do not, conference staff will disassemble and dispose of the poster materials.
- ✓ Note that there is no space to display hardware or products at the poster stands.

There will be a large number of interesting poster presentations planned as follows:

- Session 2: Heat pumps for a sustainable society (policy and market) *18 posters
- Session 3: Systems and components I *49 posters
- Session 4: Ground and sources heat pumps *46 posters
- Session 5: Applications I *35 posters
- Session 6: Systems and components II *44 posters
- Session 7: Air source heat pumps *26 posters
- Session 8: Application II *32 posters

* The number of posters are subject to change.

** Sessions 1, 9 and 10 have no poster session.

For further information, please contact

Secretariat for HP2011

c/o Japan Convention Services, Inc.

E-mail : hp2011@convention.jp

Display panel Image for Posters

